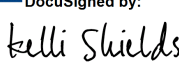
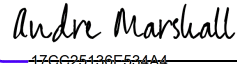




INTER-OFFICE CORRESPONDENCE

DATE: 5/21/2026

TO:	SIGNATURES	DATE
	DocuSigned by:  992B00B1720F41D... KELLI SHIELDS, CHIEF ADMINISTRATIVE OFFICER	May-26-2026
	DocuSigned by:  259BAC174F4341D... AYA EALY, DIRECTOR OF PROCUREMENT	May-26-2026
	Signed by:  176C25136E534A4... ANDRE MARSHALL, DIRECTOR OF FACILITIES	May-24-2026

FROM: Anthony Brown, Contract Administrator

SUBJECT: Contract No. 26-013 Monthly Pest Control Services (Pestmaster of Plano & McKinney)

For your review and signature, I have attached Contract No. 26-013 between Trinity Metro and Seed Family Premier Services LLC dba Pestmaster of Plano and McKinney to provide Monthly Pest Control Services. The term on the contract is three years with two one-year renewal options for an amount of \$30,420 for the first three years, and an escalation of 5% or CPI (whichever is lower) for years four and five.

Contract effective date is July 19, 2026.

No Board action is required for this contract.

Thank you,

Anthony Brown,
Contract Administrator



PURCHASE AUTHORIZATION TO AWARD CONTRACT

BACKGROUND

On April 1, 2026, Trinity Metro issued Invitation for Bid IFB 26-T013, Monthly Pest Control Services. Two bids were received, Seed Family Premier Services, LLC., dba Pestmaster of Plano & McKinney and RGV Termite and Pest Control, LLC., dba Del Valle Pest Control. Seed Family Premier Services, LLC. dba Pestmaster of Plano & McKinney was found to be the responsive and responsible bidder.

PROCUREMENT

The Trinity Metro Procurement Department has followed its procurement policy with this formal solicitation and has complied with all applicable Federal, State, and Trinity Metro procurement requirements.

FINANCE

Funding for these services will be paid from operational funds.

RECOMMENDATION

Procurement recommends that Trinity Metro award the contract for Monthly Pest Control Services for an amount of \$30,420 for the first three years, and an escalation of 5% or CPI (whichever is lower) for years four and five to Seed Family Premier Services, LLC., dba Pestmaster of Plano & McKinney.

Signed by:
By: Andre Marshall Date: May-24-2026
17CC25130E534A4...
ANDRE MARSHALL, DIRECTOR OF FACILITIES

DocuSigned by:
By: Aya Ealy Date: May-26-2026
259BA6174E4344D...
AYA EALY, DIRECTOR OF PROCUREMENT